



Annual General Meeting

Minutes of Meeting held on 4th December 2019 at 1.15pm

Chair: Jazz Nesbitt-Larking, Students' Union President

In attendance: Sarah Dawes, CEO; Matt Marsh, Executive and Projects Coordinator (Minutes)

Items for discussion or Review	Action
<p>1. Confirmation of Quorum</p> <p>SD confirmed that there was no set level of attendance required as this is the rearranged AGM from 28th November which was not quorate. 21 voting members attended the meeting.</p> <p>2. Welcome & Introduction by the Chair</p> <p>JNL and SD introduced themselves and the purpose of an AGM to the room.</p> <p>3. Ratification of minutes of Annual General Meeting held 30th October 2018</p> <p>Unanimously approved by the room.</p> <p>4. Trustees Report</p> <p>JNL introduced the Trustees' report from 2018/19, highlighting key achievements.</p> <p>JNL explained the Sabbs' 'SET Goals' of sustainability, equality, and transparency to the meeting.</p> <p>JNL explained the different ways that students can shape and get involved with the SU.</p> <p>SD informed the meeting that the Board of Trustees had, following a recommendation from our Auditors, decided to incorporate. She explained the basic principles for this and informed the meeting that the Union would be looking to arrange an Extraordinary General Meeting in March and urged students to become involved in the meeting.</p> <p>5. Union accounts for 2018-19</p> <p>JNL and SD introduced the Union's accounts for 2018/19.</p> <p>SD explained where the SU's income came from in 2018/19 and noted that we have received a £517k block grant from the University for the current year.</p> <p>SD explained that the SU's biggest expenditure is on staff costs and that the SU employs lots of student staff throughout the year. SD explained that this offers students lots of opportunities to develop.</p> <p>The meeting unanimously approved the Union's draft accounts for 2018/19.</p> <p>6. Approving the Union's affiliations</p> <p>JNL explained how the SU is affiliated with the NUS and the meeting unanimously approved the SU's affiliation with NUS.</p> <p>JNL explained how the SU is affiliated with BUCS and the meeting unanimously approved the SU's affiliation with BUCS.</p> <p>JNL explained how the SU is affiliated with FOBRA and the room unanimously approved the SU's affiliation with FOBRA.</p>	

7. Approve appointment of Burton Sweet as Union's auditors

SD explained that Burton Sweet had been appointed in 2017 to be the Union's auditors for up to 5 years. She outlined how they audit the Union's accounts and can also provide governance and legal support and advice.

The meeting unanimously approved the appointment of Burton Sweet.

8. Open questions to the Trustees

There were no questions posed to the Trustees.

9. Close of AGM

JNL thanked the room for attending the AGM and announced the closure of the meeting at 1.40pm